

**Baylor Scott & White Health
Unit Based Travel Nurse Orientation Check-off**

Topic	Travel Nurse Initials	Preceptor Initials	Date	Item Not Applicable
Contact Numbers/Chain of Command				
Unit Layout/med room/tube system/lockers				
Shiftwise/time management				
Huddles/Quality issues				
Isolation/infection control				
Bed training				
Doc on Call process				
Patient assignment process				
Unit Phone System Utilization				
Whiteboards				
Epic Documentation				
Patient Call Light System				
Restraint documentation				
PCA				
Alaris pump use to include entering patients MR#				
Schedules				
Skylight				
ICU				
Feeding pumps				
Draegar Monitor – how to admit/discharge, add pressure lines, change pressure lines, obtain cardiac outputs, swan placement screen, vital sign review				
Alarm limits documentation				
Narcotic drip initiation/discontinuation and sign offs/EPIC doc with each				
Foley placement with 2 nurses. Complete peri care with casteel soap				
Sepsis, A-F and CLABSI bundles				

Travel Nurse Signature: _____ Date: _____

*Please make legible

Unit Nurse Manager Signature: _____ Date: _____

*Please make legible

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